

# WARDROOM MESS

HMCS "NADEN"  
ESQUIMALT, B.C.



# MESS RULES

AUGUST 1, 1964




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The Wardroom,  
H.M.C.S. NADEN.

1 August, 1964.

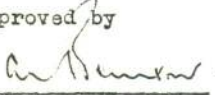
MESS RULES

These rules are issued for the information and guidance of all members of the Wardroom Mess, HMCS NADEN, and shall not be construed as cancelling or modifying instructions and orders issued by higher authority.

All mess rules issued prior to this date are hereby cancelled.

  
COMMANDER, RCN  
Mess President

Approved by

  
COMMODORE, RCN  
Commanding Officer



## MESS RULES

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## MESS RULES

### SECTION 1 - MEMBERSHIP

#### 1.01 Membership

The Wardroom Mess, HMCS NADEN, comprises membership in the following categories:

- (a) Full
- (b) Honorary
- (c) Associate
- (d) Special
- (e) Life

#### 1.02 Full Members

Full Members have all privileges of the Mess, and vote in the affairs and management of the Mess. They shall pay the regular subscription fee.

2. Full Members shall consist of:

- (a) all RCN Officers appointed to, or borne on the books of HMCS NADEN;
- (b) all RCNR Officers appointed to, or borne on the books of HMCS NADEN for Continuous Naval Duty, or Special Duty in excess of 14 days;
- (c) Officers of other Canadian Armed Forces, and of the Armed Forces of other nations appointed to, or borne on the books of HMCS NADEN.

#### 1.03 Honorary Members

Honorary Members have the same privileges as Full Members with the following exceptions:

- (a) they have no vote in the affairs and management of the Mess;
- (b) they are not required to pay the regular mess subscription except when accommodated as outlined in the note below.

2. The following Officers are Honorary Members:

- (a) Flag Officer Pacific Coast;
- (b) Commodore Superintendent Pacific Coast;
- (c) Commodore, RCN Barracks, Esquimalt;
- (d) Deputy Maritime Commander Pacific Coast;
- (e) Commanding Officer, HMCS VENTURE;
- (f) Commandant, Canadian Services College, Royal Roads;
- (g) Commanding Officer, Q.O.R.;
- (h) The Commanding Officer, RCAF Station Comox;
- (i) Commissioner, R.C.M.P.;
- (j) Military Aides-de-Camp to Lieutenant-Governor.

3. The following civilian authorities and officials are Honorary Members:

- (a) The Lieutenant-Governor of the Province of British Columbia;
- (b) The Secretary to the Lieutenant-Governor;
- (c) The Archbishop of British Columbia(P);
- (d) The Bishop of Victoria (R.C.);
- (e) Mayor of Victoria;
- (f) Reeve of Esquimalt;
- (g) The Police Chief of Esquimalt;
- (h) The Harbour Master, Victoria, B.C.;
- (i) Superintendent of Customs;
- (j) The President of the Board of Directors, Armed Forces Centre.

4. The following are also Honorary Members:

- (a) Officers of the RCN and RCNR (Active List) serving in other ships, establishments and Naval Divisions;
- (b) Regular Force Officers of the other Canadian Armed Forces and of the Armed Forces of other nations;
- (c) Regular Force Officers of the Royal Canadian Mounted Police;



- (d) All Officers of the RCNR borne on the books of NADEN for Naval Training;
- (e) All subordinate Officers of the RCN and RCNR appointed to, or borne on the books of NADEN for duty, Continuous Naval Duty, or Naval Training and Special Duty.

5. In special cases the Mess Committee may grant Honorary Membership or temporary Honorary Membership to persons not listed in paras. 2, 3 or 4 of this rule.

Note: When Honorary Members are accommodated in the Wardroom of NADEN, they will be required to pay a Mess subscription prorated for the period of accommodation except in the case of Officers of sea-going ships whose normal accommodation has been denied. In any event, a period of less than one week for any category will not require any Mess subscription.

#### 1.04 Special Members

The category of Special Members shall consist of selected naval-minded civilians who have been recommended by two Full mess members and elected by unanimous vote of the Mess Committee.

2. Special Members have the same privileges as Full Members with the following exceptions:

- (a) they have no vote in the affairs and management of the Mess;
- (b) are required to pay a special mess subscription fee as decided annually by General Mess meeting;
- (c) they will be excluded from certain functions at the discretion of the Mess Committee;
- (d) limited to one guest;
- (e) they will be provided with a special membership card; and
- (f) they will be required to sign the Guest Book on occasion of visiting the Mess.

3. As may be expected, Special Members will use the Mess infrequently, perhaps once or twice a month. Should this usage increase, at the discretion of the Mess Committee, the Special Member may be asked to become an Associate Member.

1.05 Associate Members

Associate Members have the same privileges as Full Members except that they:

- (a) have no vote in the affairs and management of the Mess;
  - (b) do not pay the regular mess subscription, but shall pay an annual subscription fee set by the Mess Committee, due the first day of April each year. (In the case of new members, these fees are adjusted to date of membership.);
  - (c) may be excluded from certain functions at the discretion of the Mess Committee;
  - (d) are normally limited to three (3) guests (see Mess Rule 4.03) unless the approval of the Mess President has been obtained well in advance.
2. At the discretion of the Mess Committee in each case, Associate Members may consist of:
- (a) Officers of the RCNR (Retired) List with less than 25 years' active or Active List service;
  - (b) former Officers of other Commonwealth and allied forces;
  - (c) selected civilian ladies and gentlemen.
3. To become an Associate Member:
- (a) under paragraph 2 (a) and/or (b) above, application should be made in writing to the Mess Secretary;

- (b) under paragraph 2 (c) above, applicants must be proposed and seconded by Full Members, this proposal being submitted in writing to the Mess Secretary by the proposer.

4. Application and proposals for Associate Membership are posted on the Notice Board for seven days, then considered by the Mess Committee at the next regular meeting.

5. At the end of each fiscal year, all Associate Memberships will be reviewed by the Mess Committee, and each membership considered for renewal, and the current list posted on the Notice Board.

6. Associate Membership may be cancelled or revoked by the Mess Committee at any time the Committee decides that such action is in the best interests of the Mess.

#### 1.06 Life Members

Life Members have the same privileges as Full Members except that they:

- (a) have no vote in the affairs and management of the Mess;
- (b) are not required to pay the regular mess subscription fee; and
- (c) may be excluded from certain functions at the discretion of the Mess Committee.

2. At the discretion of the Mess Committee in each case, the following may be invited to become Life Members of the Mess:

- (a) Regular Force Officers of the RCN who have been retired, having reached retirement age and who are placed on the Retired List and are in receipt of an annuity;
- (b) Regular Force Officers of the RCN who have been retired, having completed 25 years of service;

- (c) Officers of the RCNR Retired List who have completed 25 years service consisting of Active Service and Active List service;
- (d) Special selected persons who have acted as a benefactor toward the Royal Canadian Navy; or
- (e) Officers whose previous military service is deserving of special recognition;
- (f) Any Associate Member who has been a member of the Mess for 25 years.

3. Life Membership may be cancelled or revoked by the Mess Committee at any time the Committee decides that such action is in the best interests of the Mess.

1.07 Membership Cards

- (a) Associate Members must be in possession of a current Associate Membership Card;
- (b) Life Members will be issued an appropriate Membership Card.

SECTION 2 - ADMINISTRATION

2.01 General Mess Meetings

- (a) A General Mess Meeting shall be held semi-annually, and will normally be scheduled during the month following receipt of the audit statement.
- (b) The first General Mess Meeting in the year shall be the Annual General Mess Meeting. (See Mess Rule 2.05).

2.02 Extraordinary General Mess Meetings

An Extraordinary General Mess Meeting may be called at any time by the President.

2.03 Notice of General Meeting

Seven day's notice of General or Extraordinary Mess Meetings is to be given to Full Members by:

- (a) Notice posted on the Notice Board of the Wardroom, or
- (b) Message promulgated to the Command.

2.04 Procedure for General Meetings

In order to carry a motion it must be seconded and a minimum of two-thirds of the Full Members present must vote "for" the motion. Voting on motions may be done by ballot at the discretion of the President.

2. A motion may be withdrawn by the mover only with the permission of the seconder.
3. A motion may be amended only before being voted on.
4. The order of voting on motions and amendments is:
  - (a) Amendments to amendments;
  - (b) Original amendment;
  - (c) The motion.

5. A new motion may not be made if there is a motion on the floor.

6. Members must be prepared to present a concise motion to be copied verbatim by the Mess Secretary and read back to the members.

7. Written motions, with the signature of proposer and seconder, may be tabled as items on the Agenda.

8. Items for the Agenda must be submitted in writing to the Mess Secretary or Mess Manager at least 48 hours prior to the date of a General Mess Meeting. The Agenda will be posted 24 hours prior to the meeting and only items on the Agenda will be discussed.

#### 2.05 Nomination of Mess Committee Members

The names of candidates for the Mess Committee, together with the names of the proposer and seconder are to be posted in writing on the Wardroom Notice Board. This list will close 48 hours prior to the Annual General Mess Meeting. (See Mess Rule 2.01)

#### 2.06 Election of Mess Committee Members

The Mess Committee shall be elected by ballot at the Annual General Mess Meeting, and Members so elected will normally remain in office for twelve months, or until reappointed.

#### 2.07 Mess Committee - Constitution of:

The Mess Committee shall consist of:

Mess President	- Executive Officer
Mess Vice-President	- First Lieutenant-Commander
Mess Secretary	- Ex-Officio (by appointment)
Mess Treasurer	- Ex-Officio (by appointment)
Mess Manager	- Ex-Officio (advisory)

- (a) HMCS NADEN - three members;
- (b) One living-in member;
- (c) Staff of Flag Officer Pacific Coast - one member;
- (d) One Female Officer - elected by Female Officers only;
- (e) One member COMSUPTPAC;
- (f) Other representative Officer - specifically approved by Mess Committee.

2. A list of the Mess Committee shall be left posted on the Notice Board.

2.08 Mess Secretary

The Mess Secretary shall be appointed and shall be responsible to the Mess President for:

- (a) supervision of, and correspondence pertaining to, the over-all administration of the Mess other than commissary, financial or divisional matters;
- (b) assist the Mess President wherever possible by assuming a share of responsibility for Mess Functions;
- (c) correspondence regarding social functions of the Wardroom Mess;
- (d) minutes of all Mess Committee and General Mess Minutes;
- (e) ensuring that necessary follow-up action is taken after Mess Committee or General Mess Meetings;
- (f) other special assignments detailed by the Mess President.

2.09 Mess Treasurer

The Mess Treasurer shall be appointed and shall be responsible to the Mess President for;

- (a) the general supervision of all financial matters pertaining to the Wardroom Mess;
- (b) the general supervision of Wardroom audits and accounts;
- (c) financial advice to the Wardroom Mess, the Wardroom Mess Committee and its sub-committee.

2.10 Sub-Committees

Advisory Members of sub-committees may be appointed by the Mess Committee for special duties, but they will have no vote on the Committee.

2.11 Mess Committee Quorum

Four voting members of the Mess Committee shall form a quorum. In the event of the vote being tied, the President will cast the deciding vote.

2.12 Vacancies in the Mess Committee

If a vacancy occurs in the Mess Committee, the Members of the Mess Committee shall elect provisional members, subject to confirmation at the next General Mess Meeting.

2.13 Mess Committee Meetings

- (a) Mess Committee Meetings will normally be held each month.
- (b) Special meetings of the Mess Committee will be called by the Mess President.

2.14 Minutes of the Meetings

Minutes of both General and Mess Committee Meetings are kept by the Mess Secretary.

2. All minutes are signed by the Mess Secretary, the Mess President, and when approved, by the Commanding Officer.

3. A complete file of the minutes of General and Mess Committee Meetings is maintained in the Mess Manager's Office.

2.15 Responsibilities of the Mess Committee Members

- (a) The Mess Secretary and Mess Treasurer are to assume, with the Mess President, responsibility for the smooth running of Mess functions.
- (b) Entertainment Committee - a committee is to be formed under the chairmanship of a member of the Mess Committee, charged with responsibility of planning and arranging all Mess Functions and with authority to:
  - (i) apply to any departments for assistance, and



- (ii) call on any member of the Mess for assistance.
- (c) Mess Improvement Committee - A committee is to be formed under the chairmanship of a member of the Mess Committee, with authority to call on any member of the Mess for assistance. The chairman of this committee shall be responsible for the general appearance of the Mess and shall ensure that follow-up action is taken on suggestions agreed upon by the Mess Committee. He shall keep a Mess Improvement Suggestion Book.
- (d) Associated Membership Committee - A committee shall be formed under the chairmanship of a member of the Mess Committee to be responsible for all matters pertaining to associate members.
- (e) Bar Officer - A member of the Mess Committee shall be appointed as Bar Officer. He shall be responsible for the efficient running of the Bar.
- (f) Magazine Caterer - A member of the Mess Committee shall be appointed as Magazine Caterer, and is responsible for all matters pertaining to reading materials furnished by the Mess.

#### 2.16 Alterations and Additions to Mess Rules

Any alterations to the Mess Rules must be agreed upon by the Mess Committee. Proposed alterations will be posted on the Notice Board for seven days in order that any Member may register dissent. Posting of the minutes of the Mess Committee Meeting, containing an alteration, shall constitute sufficient notice.

#### 2.17 Expenditure of Funds

The Mess Committee shall have authority to expend funds up to one hundred dollars on any one item. The approval of the General Mess shall be obtained for any expenditure in excess of this amount.

SECTION 3 - OPERATION

3.01 Financial Operation

All transactions carried on in the Wardroom Mess shall be on a cash basis. No credit shall be allowed without the express permission of the Mess President. This rule will not apply, however, to the charge for Mess Functions, which may be assessed on Mess bills.

3.02 Banking

A bank account is maintained in the Bank of Montreal, Esquimalt, B.C. and the accounts of the Wardroom Mess are paid by cheque.

2. All cheques drawn on the Wardroom Bank account shall be signed and countersigned by any two of the following:

- (a) Mess President
- (b) Mess Secretary
- (c) Mess Treasurer
- (d) Mess Manager

3.03 Personal Cheques

Due to the accounting and auditing difficulties involved, personal cheques will not be cashed except in emergencies and then only for small amounts (Up to \$10) when approved by:

- (a) The Mess President
- (b) The Duty Lieutenant Commander, or
- (c) Any male member of the mess committee.

3.04 Mess Subscription

Mess dues are deducted in advance from the pay accounts of all Full and Temporary Members.

2. One dollar of the dues paid by an officer may be transferred to the Dockyard Officers' Club upon application in writing to the Mess President.

3.05 Mess Facilities - Public Rooms

The following spaces are designated Public Rooms:

- (a) "Naden Arms" - Lower East Lounge.
- (b) Billiard Room - Lower West Lounge.
- (c) Card Room - Small ante room adjacent to North-West corner of Billiard Room.
- (d) Reading Room - Upper East Lounge.
- (e) T.V. Room - Small ante room adjacent to North-East corner of Reading Room.
- (f) Main Ante Room - Upper West Lounge.
- (g) Wardroom - Main Dining Room, upper central.
- (h) Sand Bar - Normally operated at the West end of the Dining Room.
- (i) Stag Bar - In upper West wing.

NOTE: The Stag Bar is normally restricted to male officers, for the particular benefit of those living in.

### 3.06 Bar Hours

The bar will be open for sale of liquor and tobacco as follows:

Monday	0730-0830 (tobacco only)
to	1145-1315
Friday	1600-1815
	1845-2300
Saturdays	0800-0900 (tobacco only)
Sundays	1130-1400
and	1400-1600 (Stag Bar - Beer only)
Holidays	1700-2300

NOTE: Beer may be purchased by the jug for consumption in the Stag Bar only.

2. Bar hours shall not be extended without the permission of the Duty Commanding Officer.

3. Reduced bar prices will normally prevail between 1615 and 1800 Fridays, and on other occasions as directed by the Mess President.

3.07 Scale of Charges

The scale of charges for meals, wines, tobacco and sundries will be set by the Mess Committee. The scales in force will be posted on the Notice Board.

3.08 Wine and Spirits

No wines, spirits, or beer are permitted in Officers' cabins and none is to be removed from the bar and lounge spaces.

2. All beer, ale and stout is to be uncapped before serving.

3.09 Extras

Sandwiches, mineral water and sundries may be obtained from the Duty Steward at prices in accordance with Article 3.07.

2. Sandwiches are available from the Sandwich Bar from 1145 to 1330, Monday to Friday, inclusive.

3. Sandwiches may also be obtained daily by arrangement with the Duty Petty Officer Steward if ordered prior to 2100.

SECTION 4 - GENERAL MESS RULES

4.01 Mess Guests

Visitors to the Wardroom may be considered Mess Guests at the discretion of

- (a) The Duty Lieutenant Commander, or
- (b) any male member of the Mess Committee.

2. Expenses incurred are to be recorded on a bar chit, signed by the authorizing officer, and forwarded to the Mess President for approval the following morning. Any such expenditure which the Mess President considers unreasonable shall be charged to the account of the officer authorizing the expense.

4.02 Guests

Officers may entertain guests in the Wardroom at their own expense and will be held responsible for such guests during the period of their visit.

- (a) Guests shall not be entertained in cabins, and
- (b) are to be clear of the Mess by one hour after the bar closes.
- (c) children are not normally permitted in the Mess.
- (d) normally lady guests may be entertained in the Mess after 1800 daily Monday to Friday, and after 1130 on Saturdays, Sundays and Holidays.
- (e) In addition to (d) above, Nursing Officers and Wren Officers may entertain lady guests to lunch and on any other occasion when approved by the Mess President.

2. The Wardroom Mess, H.M.C.S. NADEN, is subject to the B.C. Liquor Control Act.

(a) Section 60 of the act states:-

"No person holding a licence under this Act, nor any employee of such person, shall permit or suffer any person apparently under the age of 21 years to enter or be upon that part of the licenced premises where liquor is sold or kept for sale except in a dining room or dining lounge."

(b) Conviction under this law carries a penalty of \$300 minimum to \$1000 maximum for the first offense and imprisonment for subsequent offences for from 6 to 12 months, with possible suspension or cancellation of licence.

(c) Officers entertaining guests in the Mess on any occasion are held personally responsible that their guests under the age of 21 are permitted only in the Wardroom and Public Rooms without bar facilities.

(d) The Duty Lieutenant Commander will if he considers it necessary require proof of age, before permitting guests to remain in lounges where bar facilities are provided. In this regard it should be noted that the B.C. Liquor Act applies to ALL guests whether married or single.

4.03 Private Functions

Mess Members wishing to entertain guests at private functions shall obtain permission from the Mess President and make the necessary arrangements with the Mess Manager.

4.04 Departmental or Private Functions

When private parties are organized in the Mess, other than those given by the Mess as a whole, it shall be the responsibility of the officer arranging the party to supply the Mess Manager with a list of those who are to be assessed.

2. If such a list is not received within seven days of the function, the officer arranging the party will be assessed the total cost.

3. The cost for all parties of this nature is based on current selling prices unless the Mess Committee has directed otherwise.

NOTE: Members are reminded that civilian guests are the responsibility of their host and cannot be billed by the Mess.

#### 4.05 Guest Night Dinners

The Mess will dine from time to time on decision of the Mess Committee, the cost to be shared by those Members attending.

#### 4.06 Meal Hours

(1) Meals are served at the following times:

Monday	Breakfast	- 0700 to 0830
to	Lunch	- 1145 to 1330
Friday	Tea	- 1545 to 1700
	Dinner	- 1745 to 1930

Saturdays	Breakfast	- 0730 to 0915 (extended to
and	Lunch	- 1145 to 1330 1030 during the
Holidays		- 1545 to 1700 period Sept. to
		May)

Sundays	Breakfast	- 0730 to 0915 (extended to 1030
	Lunch	- 1145 to 1300 during the
	Tea	- 1545 to 1700 period Sept. to
	Dinner	- 1800 to 2000 May)

NOTE: Reservations for Sunday Night Dinner should be made with the Mess Manager before 1600 on the preceding Friday.

#### 4.07 Dress

Plain clothes may be worn by Officers for dinner, daily, for all meals on Saturdays, Sundays, Holidays for lunch on "Make and Mend" days, and at any time when on leave. Officers are not to appear in the Wardroom in sports clothes, except in the Stag Bar following or preceding participation in sports, when the appropriate dress may be worn.

2. Dress for mess functions will be promulgated by the Mess President.

4.08 Payment of Gratuities

On each occasion of approval being given for a private or departmental function to be held in the mess, the Mess President will rule on whether or not stewards gratuities are applicable.

4.09 Stewards' Gratuities

The scale of gratuities approved by the Mess Committee is available in the Mess Managers Office.

4.10 Tipping

Tipping is neither desired nor required in the Mess.

4.11 Soliciting in the Mess

Soliciting by any Mess Member or by any guest, will not be tolerated. Violations of this rule are to be reported to the Mess President.

4.12 Wardroom Staff

Members of the Wardroom Staff are to be given every consideration by Members of the Mess.

2. Stewards and cooks are under the immediate jurisdiction of the Mess Manager, and any complaints regarding the staff are to be reported directly to him, or in his absence, to the Senior Steward on duty.

3. Stewards are NOT to be sent on errands outside the Wardroom.

4. The Mess Manager is to inform the Mess President of any complaints or occurrences of a serious nature.

4.13 Allocation of Cabins

The Mess Manager is responsible for the allocation of cabins.

4.14 Breakages

Wilful breakage or damage of any Wardroom



furniture, or fixtures will become a direct charge against the Officer or Officers responsible.

4.15 Moving of Furniture in Cabins

Living-in members are reminded that furniture is not to be relocated except through arrangement with the Mess Manager.

4.16 Use of Mess Facilities

Requests for use of Mess Facilities by sea-going officers should be directed to the Mess President.

2. It is entirely appropriate for the wives of officers absent on cruises to attend Sunday Night dinners in the Mess as a group, and on any other occasion by special arrangement with the Mess President.

3. The wife of an officer absent on cruise may attend any Command Function to which she would have accompanied her husband had the ship been at Esquimalt.

4.17 Mess Suggestion Book

Suggestions are to be entered in the Mess Suggestion Book which will be available in the Wardroom at all times.

2. All entries are to be dated and signed by one or more officers, and will be dealt with by the Mess Committee.

3. Complaints are to be directed to a Member of the Mess Committee, and are not to be made the subject of an entry in the Mess Suggestion Book. Officers are particularly requested not to voice complaints in the presence of the Wardroom Staff.

4.18 Mess Papers and Magazines

Magazines, periodicals and other reading materials are the property of the Mess and are not to be removed from the public lounges.

2. Any officer, who removes any magazine or periodical from the public lounge is liable to be fined one full year's subscription to the magazine or periodical concerned.

3. The Magazine Caterer is responsible for the supply and care of magazines, periodicals and other reading materials.

4.19 Card Room

Card games may be played in the small ante room adjacent to the North West corner of the billiard room. Money is not to be used and entries are to be made in the card book. The card book is inspected monthly by the Commanding Officer.

4.20 Wardroom Notices

The Mess Secretary and the Mess Manager are responsible for posting and ultimate removal of all notices on Wardroom Notice Boards.

2. Mess Members wishing to have a notice posted on the Wardroom Notice Board should forward the same to the Mess Secretary or Mess Manager.

3. Notices shall not be removed from the Notice Boards except by direction of the Mess Secretary or Mess Manager.

4.21 Payment for Mess Functions

The following principles will apply with respect to payment for functions held in the Mess:

1. Official Luncheons and Dinners

Cost in excess of the entertainment grant will be borne by the mess.

2. Special Luncheons and Receptions

Officers attending will be assessed the total cost.

3. Departmental Luncheons and Receptions

Officers attending will be assessed the total cost.

4. Unrestricted Attendance at Mess Functions

(a) All officers will be invited to attend, and will, subject to (b) of this rule, be assessed whether in attendance or absent on leave, or for any other reason.

- (b) (i) Any officer who will be on duty or on leave outside the port limits is to inform the Mess Manager well in advance of the mess function.
- (ii) Each case of this nature will be considered by the Mess President for exemption of assessment.
- (c) Claims for exemption of charges under this rule will only be entertained when submitted prior to the function taking place.

5. Limited Voluntary Attendance at Mess Functions

- (a) When consideration of space preclude all officers attending a Mess Function, those who volunteer to attend, and do not cancel their reservations before the lists close, will be assessed the actual costs incurred by themselves and their private guests.
- (b) The costs incurred by official guests will be borne by the Mess as a whole, billed against all Members.
- (c) Where an official Entertainment Grant has been made to assist in defraying the cost of a Mess Function, the amounts assessed will be adjusted accordingly.

6. Invitation by Name to Attend Mess Functions

- (a) When officers are requested to attend a Mess Function by name, those invited will, unless the Mess Manager is notified of inability to attend before the function actually costs incurred by themselves and their guests.
- (b) The costs incurred by official guests will be borne by the Mess as a whole, billed against all Members.

- (c) Where an official Entertainment Grant has been made to assist in defraying the cost of a Mess Function the amounts assessed will be adjusted accordingly.

SECTION 5 - GENERAL INFORMATION

5.01 The following Amenities are available to Officers:

(a) Canteen - The Dry Canteen is open daily Monday to Friday, inclusive, from 0930 to 1700.

(b) Gymnasium Canteen - The Canteen in the Gymnasium is open during the following hours:

Daily -Vending Machines 0900-2100

Counter Service 0900-1530

(c) Bowling Alleys - Monday to Friday, inclusive, the bowling alley is reserved for League Bowling. Saturday and Sunday nights are open for allocation by arrangement with the P&RT Centre.

(d) Hobby Shop - A hobby shop is situated in Nelles Block where all types of handicrafts are available. This is open at the following times:

Monday to Friday, incl. - 1000 to 1800

(e) Swimming Pool and Squash Courts - These are situated in the Gymnasium and are normally available until 2130 daily or as laid down by the P&RT Officer.

(f) Library - A reference and general information library, stocked with up-to-date reference material, fiction and non-fiction is available in H.M.C.S. NADEN. The Library is open at the following times:

October to June:

Monday	- 0900 to 1945
Tuesday	- 0900 to 1645
Wednesday	- 0900 to 1945
Thursday	- 0900 to 1945
Friday	- 0900 to 1545
Saturday	- 1300 to 1945
Sunday	- 1300 to 1945

NOTE: During the period from July to September, inclusive, the library operates on a summer schedule.

- (g) Maritime Museum - Signal Hill, Esquimalt.  
Open 0930 to 1700 Daily.
- (h) Well-Baby Clinic - The Well-baby clinic is located in H.M.C.S. NADEN. Enquires and appointments may be made at any time during the working day by telephoning Local 561.
- (i) Cobbler Shop - This is located in the basement of Nelles Block and is open Monday to Friday, inclusive, from 0800 to 1630.
- (j) Tailor Shop - Situated in the basement of Nelles Block and is open Monday to Friday, inclusive, from 0930 to 1600.
- (k) Barber Shop - Barber in Nelles Block is available by appointment.  
  
Monday to Thursday  
0900-1330 and 1400-1800  
  
Friday  
0900-1330 and 1400-1700
- (l) R.C.N. Golf Association - An association for the promotion of golf for beginners and more advanced players is available for all officers and men in the Command. Further information regarding membership, competitions, and so on may be obtained from the Mess Manager.
- (m) R.C.N. Sailing Association - A Sailing Association for all officers and men of the Pacific Command has been organized for the promotion of sailing in the R.C.N. Details regarding membership, boats available, competitions, may be obtained from the Mess Manager.

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