



CANADA

N. V. 5
15M-2-40 (4047)
N.S. 815-11-5

P 10260

DEPT
NATIONAL DEFENCE

JAN 28 1941

NO. 11381234

CANADA

ATTESTATION FORM

FOR MEN OF THE ROYAL CANADIAN NAVAL VOLUNTEER RESERVE

SURNAME Stephens OFFICIAL NO. V16322
 CHRISTIAN NAMES William Dawson MARRIED, SINGLE OR WIDOWER Single

PERMANENT ADDRESS <u>670 Bank of Montreal Fort William Ont.</u>		RELIGION <u>Church of England</u>
DATE OF BIRTH <u>Jan 5th 1915</u>	PLACE OF BIRTH Town <u>Saskatoon</u> County Province <u>Saskatchewan</u>	NAME AND ADDRESS OF NEXT OF KIN <u>Mr. Percy L. Stephens</u> <u>731 - 8th Ave. N.</u> <u>Saskatoon Saskatchewan</u>

PERSONAL DESCRIPTION ON ENROLMENT

HEIGHT	CHEST MEASUREMENT	HAIR	EYES	COM- PLEXION	WOUNDS, SCARS, MARKS
Fect. <u>5</u>	Inflated <u>37</u>	<u>Fair</u>	<u>Hazel</u>	<u>Fair</u>	<u>Scar on back of right calf of leg.</u>
Inches <u>6 1/2</u>	Deflated <u>35</u>				
	Mean <u>36</u>				
DATE OF ENROLMENT	RATING ENROLLING FOR	TRADE OR CALLING AND IN WHOSE EMPLOY			
<u>13th Jan. 1941</u>	<u>Ord. Sea.</u>	<u>Bank clerk</u> <u>Bank of Montreal</u> <u>Fort William Ont.</u>			



(B) DECLARATION TO BE MADE BY APPLICANT

I hereby declare as follows:—

- (1) That I am a British Subject domiciled in Canada.
- (2) That I am desirous of being enrolled as a member of the Royal Canadian Naval Volunteer Reserve Force, and that I accept and agree to abide by the rules of the said Force.
- (3) That ~~(a)~~ I have never served, and am not serving in any Naval, Military, Reserve, or Territorial Force.

* (b) I served in Saskatoon Light Infantry the period shown, and attach my record of service, in corroboration of this statement.

* Cross out Clause not applicable.

SERVED IN	RANK	FROM	TO
<u>Saskatoon Light Infantry</u>	<u>Private</u>	<u>Sept 1st 1932</u>	<u>Dec 30th 1932</u>

Personnel Records Division.

1. Noted in Records LS

3. Non-Sub. Card LS

4. Statistical Card LS

5. Roneo Strip LS

6. Pension Card

7.

8.

DATE 30-1-41

- (c) I have never been rejected from any of His Majesty's Forces on account of unfitness.
- (4) That the particulars contained above are correct and true according to the best of my knowledge and belief.

(5) On being enrolled as a member of the Port Arthur Division of the Royal Canadian Naval Volunteer Reserve, I undertake and bind myself:—

(a) To serve from the date thereof for ~~three consecutive years~~ Duration of Hostilities, being subject to the provisions of the Naval Service Act, and of the Regulations made in pursuance thereof for the government of the Royal Canadian Naval Volunteer Reserve, and to the customs and usages of His Majesty's Canadian Naval Service.

(b) To report for active service if called upon in time of war or emergency, and, if called into active service, to serve ashore or afloat as may be directed, according to where my services are required.

(c) To keep in good repair and condition the articles of uniform and any articles of outfit which may be issued to me and to return them to the nearest Divisional Commanding Officer or to Training Headquarters prior to my discharge or when required so to do by any authorized person, or to pay compensation for any loss or damage thereto other than fair wear and tear; and also not to wear such uniform or outfit (which is and remains the property of the Crown) except when on naval duty.

Dated this 13th day of January, 1941
Signature of applicant William Dawson Stephens

(C) CERTIFICATE OF DIVISIONAL COMMANDING OFFICER

I hereby certify that all the foregoing statements were made by the volunteer above named, in my presence, and that he has made and signed the above declaration in my presence on this 13th day of January, 1941

John Hughes
Signature of Commanding Officer.

(D) OATH OF ALLEGIANCE

I, William Dawson Stephens do sincerely promise and swear (or solemnly declare) that I will be faithful and bear true allegiance to His Britannic Majesty, His heirs and successors according to law.

Signature of Applicant William Dawson Stephens

Witness Harrison

Date Jan. 13, 1941

Rank Lieut R.C.N.V.R.

The Oath of Allegiance may be administered by a Commissioned Officer of the Naval Service.



(E) CERTIFICATE OF DIVISIONAL COMMANDING OFFICER

William Dawson Stephens having been duly enrolled to serve in the Royal Canadian Naval Volunteer Reserve Force, I have caused his name and every prescribed particular to be recorded in the Record Book of the Port Arthur Division of the R.C.N.V.R.

John Hughes
Commanding Officer.

NOTE.—This form when completed and when the particulars on it have been noted in the Divisional Commanding Officer's Record Book, is to be forwarded to Headquarters, Ottawa, for custody.

The Certificate of medical examination, B-207, and certificates of previous service are to be sent to Headquarters, Ottawa, with this form.

Certificates of previous service will be returned after they have been examined at Headquarters, Ottawa.

CERTIFICATE of the SERVICE of

.....William Dawson STEPHENS.....

NS 6121

in the Royal Canadian Naval Volunteer Reserve

Training Headquarters	R.C.N.V.R. Division	Official Number <u>V 16322</u>
<u>ESQUIMALT</u>	<u>PORT ARTHUR</u>	"

Date of Birth..... <u>5th January 1915</u>	Name and Address of Nearest Relative or Friend (in pencil) <u>(Father)</u>
Place of Birth..... <u>Saskatoon, Sask.</u>	<u>Mr. Percy S. Stephens</u>
Place of Residence..... <u>c/o Bank of Montreal, Ft. William.</u>	<u>731 8th AVENUE NORTH</u>
Trade brought up to..... <u>Bank Clerk.</u>	<u>SASKATOON, SASK.</u>
Religion..... <u>Church of England.</u>	
Can Swim:—P.P.T. Date.....19.....	Signature.......... Rank.....
P.S.T. Date.....19.....	Signature.......... Rank.....



PARTICULARS OF SERVICE				MEDALS, DECORATIONS, etc.		
Date of Actual Volunteering	Date of Enrolment or re-enrolment	Period Volunteered for	Rating on Enrolment or Re-enrolment	Date of		Nature of Decoration
				Award	Presentation	
<u>13th Jan. 1941</u>	<u>Hostilities.</u>		<u>Ord. Sea.</u>			

PERSONAL DESCRIPTION								
	Height		Chest (mean)	Weight	Hair	Eyes	Complexion	MARKS, WOUNDS, SCARS
	Feet	Inches						
On Entry.....	<u>5</u>	<u>6½</u>	<u>36</u>		<u>Fair</u>	<u>Hazel</u>	<u>Fair</u>	<u>Scar on back of right leg.</u>
On re-enrolment—6 years' Service.....								
On re-enrolment—12 years' Service.....								
Further Description if necessary.....								

TRANSFER BETWEEN DIVISIONS			TRANSFER—LISTS A AND B		
From	To	Date	List	Date	Authority

NAVAL TRAINING and ACTIVE SERVICE

Year	SHIP OR ESTABLISHMENT	LEDGER		RATING	FROM	TO	CAUSE OF DISCHARGE
		List	No.				
1941	<i>Patrol Boat</i>			<i>Ord. Sea</i>	<i>Jan 13/41</i>	<i>April 30/41</i>	
	<i>Port. Motor Active Service</i>			<i>Ord. Sea</i>	<i>April 30/41</i>	<i>June 16/41</i>	
	<i>Stadacona</i>			- " -	<i>17 June 41</i>	<i>30 June 41</i>	
	<i>HMC Signal School</i>			- " -	<i>1 July 41</i>	<i>4 Aug 41</i>	
1941	<i>Spinnaker</i>			- " -	<i>5 Aug 41</i>	<i>27 Jan 42</i>	
1942		-	-	<i>A. B.</i>	<i>28 Jan 42</i>	<i>10 Feb 42</i>	<i>"D.D."</i>



Wounds Received in Action, Hurt Certificates, Meritorious Service, Special Recommendations, Prizes or other Grants

Date	Details	Captain's Signature

19
15
0

NAVAL TRAINING and ACTIVE SERVICE

Year	SHIP OR ESTABLISHMENT	LEDGER		RATING	FROM	TO	CAUSE OF DISCHARGE
		List	No.				

EXAMINATIONS, NOTATIONS, QUALIFICATIONS			RECORD OF RATING		
Date	Particulars	Captain's Signature	Rated	Date	Authority for Advancement or Reason for Disrating to be stated
19 July 1941	Qualification Card No. NS 6121 Dual Rated R. P. F. Operator 3/c	J. A. Bryan			
15 Jan 42	" I-R "	C. W. Hope			


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 Archives
 Copy

Name _____

Conduct _____

SECOND CLASS FOR CONDUCT
(Inclusive Dates)

CHARACTER, ABILITY IN RATING ON COMPLETION OF TRAINING, DISCHARGE FROM THE SERVICE, AND ANNUALLY, 31st DECEMBER, WHILE MOBILIZED

From	To	Character	Efficiency in Rating Noting Substantive Rating in Brackets	Date	Captain's Signature
					F. A. Bryan
					F. A. Bryan
		VG	SAT. (A. Smm)	31 DEC 41	W. Shackleton
		V9.	— (A.B)	10 May 42	C. S. Hopkins

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Archives
COPY 6.**

**R.C.N.V.R.
GOOD CONDUCT AND GOOD SERVICE BADGES**

Date	G.S.B. or G.C.B.	1st, 2nd, 3rd	Granted, Deprived, Restored

TIME FORFEITED

Date	P., D.C., C.P., or W.T.	No. of Days	
		Awarded	Served

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Archives
COPY 6.**

V16322

OFFICIAL NUMBER

FILE NUMBER

113-S-1234

OFFICIAL NUMBER

V16322

NAME (Surname) STEPHENS (Given Names) William Dawson DATE OF BIRTH Jan. 5, 1915PLACE OF BIRTH Saskatoon, Sask. OCCUPATION Bank ClerkRELIGION Church of England EDUCATIONRESIDENCE AT TIME OF ENLISTMENT: Street and No. c/o Bank of Montreal, Town Fort William, Province, etc. Ont.

Date (in figures)			Period	DESCRIPTION					PREVIOUS SERVICE			
Day	Month	Year		Height	Hair	Eyes	Complexion	Marks or Scars	Served in	Rank or Rating	Dates	
											From	To
13	1	41	H.O.	5'6 ¹ / ₈ "	Fair	Hazel	Fair	Scar on back of rt. calf of leg.	Saskatoon Light Infantry	Pte.	1/9 32	20/12 32

NEXT OF KIN RELATIONSHIP (in pencil) NAME (in pencil)

ADDRESS (in pencil): Street and No. 731 - 8th Ave. W. Town Fort William Province, etc. Ont.

MEDALS, CLASPS, HURT CERTIFICATES, PRIZE MONEY				EXAMINATIONS, CERTIFICATES, ETC.							
Date (in figures)			Particulars	Date (in figures)			Particulars	Date (in figures)			PARTICULARS
Day	Month	Year		Day	Month	Year		Day	Month	Year	



BADGES, G.C. OR G.S.					BRIEF PARTICULARS OF WARRANT OR C.M. PUNISHMENTS AND C.P. CHARGES						
Date (in figures)			1st, 2nd or 3rd G.C. or G.S.	Granted Deprived Restored	SHIP OR ESTABLISHMENT	Wt. No.	Date (in figures)			BRIEF PARTICULARS OF OFFENCE	PUNISHMENT
Day	Month	Year					Day	Month	Year		

Date (in figures)			DAYS FORFEITED					In diff. Char.
Day	Month	Year	Prison	Det'n	Cells	C. Power	W. Trial	

O.H.F. Received.

FILM NO. WSP-5311-1 DATE

SECOND CLASS FOR CONDUCT

From

To



V16322

OFFICIAL NUMBER

NAME (Surname)

STEPHENS

William Dawson

(Given Names)

OFFICIAL NUMBER

V16322

Ship or Establishment	Rating	From			Remarks	Character	Efficiency	Date			Non-Sub. Rating	Qualified			Reclassified		
		Day	Month	Year				Day	Month	Year		Day	Month	Year	Day	Month	Year
Div. Str. Port Arthur	Ord. Smn.	13	1	41		V.G.		10	2	42	R.D.F. 1	19	7	41			
Duty Div. Hdqts.	" "	30	4	41		V.G.	Sat.	31	12	41							
Stadacona	" "	16	6	41													
Spikenard	" "	5	8	41													
	Able Smn.	28	1	42	Rated (249A/21540)												
<u>DISCHARGED</u>	"	10	2	42	Spikenard "Casualty"												



GENERAL REMARKS

X-Ray Neg.

DATE OF BIRTH	PLACE	CIVIL	OCCL	RELL	ED	PERM. RESIDENCE	PREV. ENL.	RANK OR RATE ON ENLISTMENT		
05 1 19	830	0	300	1	49	01	9	10	0	08 95
ENLIST. DATE	ACT. SERV. DATE	ESTAB.	SHIP	CR	RANK OR RATE					
13 01 41	30 04 41	41	26	15	0	09	94			
SERV. DATE							CODED		CHECKED	
28 01 42							ER		20/103	
20 10 02							42			

VERIFICATION FORM
 CAMPAIGN STARS, DEFENCE MEDAL, WAR MEDAL, C
 NAVAL GENERAL SERVICE MEDAL (19

NAME IN FULL *S.T.E.P.H.E.N.S., William Dawson* RANK/RATING *A.B.*

SHIP	SERVICE			AREA	QUALIFYING		
	FROM	TO	DAYS		FROM	TO	1939-42
<i>Port Arthur</i>	<i>30-4-41</i>	<i>16-6-41</i>	<i>-47</i>	<i>USA</i>			
<i>Spurkenard</i>	<i>5-8-41</i>	<i>10-2-42</i>	<i>190</i>	<i>Atlantic</i>			
<i>Discharged "Dead"</i>							
<i>to date</i>	<i>10-2-42</i>						

VERIFIED BY *E. P. King*

VERIFIED BY

VERIFICATION FORM

DEFENCE MEDAL, WAR MEDAL, C.V.S.M. and CLASP.
 VAL GENERAL SERVICE MEDAL (1915).

GRADE/RATING *AB* OFF. NO. *V-16322* ADDRESS

A	QUALIFYING PERIODS IN DAYS						STARS MEDALS	✓ 1 2	ELIGIBLE FOR AWARDS OF
	FROM	TO	1939-45	ATLANTIC	DEFENCE	CLASP C.V.S.M.			
							1939-45	1	<i>Star</i>
							ATLANTIC	1	<i>Star</i>
<i>ti</i>							FRANCE G.		
							AFRICA		
							PACIFIC		
							BURMA		
							ITALY		
							DEFENCE		
							C.V.S.M.	2	<i>2nd Class</i>
							" CLASP		
							WAR 1945	1	<i>medal</i>
							WAR 1915		

VERIFIED BY *R. Parker*

DEPARTMENT OF NATIONAL DEFENCE
- Naval Service -

Ottawa, Canada,

February 24, 1942.

(Date)

Sir:

The following casualty has been reported -

16

<u>NAME</u>	<u>RANK or RATING</u>	<u>NAVAL NO.</u>
<u>STEPHENS, William Dawson</u>	<u>Able Seaman</u>	<u>V-16322.</u>

DATE OF ENLISTMENT - 13 January 1941. (Active Service - 30 April, 1941).

DATE OF DISCHARGE - 10 February, 1942.

HOSPITAL - _____
(If discharged in hospital under jurisdiction of D.P. & N.H.)

SERVICE - Canada and High Seas.
(Indicate whether in Canada only; or in Canada and on high seas or elsewhere).

Reason for discharge and when and where any disability was incurred, or where death occurred.

Missing, presumed lost on Active Service.
He was serving in H.M.C.S. "SPICKARD" which was torpedoed and sunk by enemy action on the 10 February, 1942.

(Show clearly whether death or disability due to enemy action, accident or disease, and whether it occurred in Canada, or on the high seas or elsewhere outside Canada).

NEXT OF KIN & RELATIONSHIP -

RELATIONSHIP Father NAME Mr. Percy S. Stephens,

ADDRESS 731 - 8th Avenue North, SASKATOON, SASK.

NOTE: If records indicate that rating was separated from his wife, legally or otherwise, details to be furnished and copy of any Court Order, the Separation Agreement, etc., to be furnished.

OFFICER'S OR RATING'S MONTHLY PAY ALLOTTED TO WIFE AND/ OR DEPENDENT -

\$ 19.00 PAID TO Father

MARRIAGE ALLOWANCE AT \$ N11 PER DIEM PAID TO - N11

DEPENDENTS ALLOWANCE AT \$ N11 PAID TO N11

TOTAL MONTHLY PAYMENT TO - WIFE \$ N11

Computed by [Signature] DEPENDENTS \$ 19.00
Checked by [Signature]

The Secretary,
The Canadian Pension Commission.

[Signature]
SECRETARY,
NAVAL BOARD.

(See reverse side for further instructions.)

OFFICIAL COPY
DRAFTED BY W.P.R. PER J.
N.S. 113-s-1234

S. 1320D
10 Mil. 5-40 (5005)
N.S. 815-9-1320D

NAVAL MESSAGE

To:

MR. PERCY S. STEPHENS,
731 8TH AVE. NORTH,
SASKATOON SASK

From:

23/A
N. S. H. Q. OTTAWA

CNS
DCNS
DNP
NPR
SECNE
DNA
PDS
MINISTER

THE MINISTER OF NATIONAL DEFENCE FOR NAVAL SERVICES
DEEPLY REGRETS TO INFORM YOU THAT YOUR SON WILLIAM
DAWSON STEPHENS, ORDINARY SEAMAN, ROYAL CANADIAN
NAVAL VOLUNTEER RESERVE, V. 16322, IS MISSING
BELIEVED LOST ON ACTIVE SERVICE.

/18

(DELIVERED)

L/T

P/L

18/2/42

DR

11461

GWD/ML

AIR MAIL

N.S. 113-S-1234

AIR MAIL

19th February, 1942. 14

Dear Sir:

It is with deepest regret that I must confirm the telegram of the 18th February from the Minister of National Defence for Naval Services informing you that your son, William Dawson Stephens, Ordinary Seaman, R.C.N.V.R., O.N. V.16322 is missing and must be presumed lost on Active Service.

Your son was serving in H.M.C.S. "SPIKENARD" which was torpedoed and sunk by enemy action on the 10th February, 1942. Details of the action are not, however, available at this time.

The possibility of your son having been rescued by other ships cannot be estimated but it has been established that he was not among the survivors landed at a United Kingdom port and very little hope is held out for the survival of the remainder. You will be informed immediately should any further information be received.

I wish to express the sincere sympathy of the Chief of the Naval Staff, Officers and men of the Royal Canadian Navy the high traditions of which your son has helped to maintain.

Yours sincerely,

Rat
cut Secretary, Naval Board.

Mr. Percy S. Stephens,
731 8th Ave. North,
SASKATOON, Sask.

MEDALS AND MEMORIALS—DECEASED PERSONNEL

RCNVR July 42 "SPIKENARD"

REGISTRATION No. DATE OF DESPATCH

MEMORIAL BAR

(1) MEDALS
PERSO

ENTITLED TO Mr. Percy S. Stephens - Father

731 - 8th Avenue, N.,

ADDRESS: Saskatoon, Sask.

DATE DESP

(1)

REGN. NO.

150

(2) MEMORIAL CROSS

WIDOW

ADDRESS:

(2)

(3) MEMORIAL CROSS

MOTHER deceased

ADDRESS:

(3)

D OF D 10-2-42

AWARDS NAVY

D.D.

STEPHENS

William Dawson

V-16322

A.B.

FILE No.

SURNAME (IN BLOCK LETTERS)

CHRISTIAN NAMES

REG. No.

RANK ON
DISCHARGE

C.A.S.F. UNIT

WAR SERVICEBADGE

CLASS)

No. Nil

DATE DESPATCHED:

370712

ADDRESS:

CAMPAIGN MEDALS

REGISTRATION NUMBER AND DATE DESPATCHED

1939-45 Star

Atlantic Star

C.V.S.M. & Clasp

War Medal

1728 16/1/50

(THE REVERSE TO BE USED FOR ESTATE PURPOSES)