



CANADA

P 58517

N. V. 5  
15M-2-40 (4047)  
N.S. 815-11-5

MAY 21 1941  
N 13-C.1432  
CANADA

### ATTESTATION FORM

#### FOR MEN OF THE ROYAL CANADIAN NAVAL VOLUNTEER RESERVE

SURNAME COTTRELL OFFICIAL NO. V 18362

CHRISTIAN NAMES Sydney Alexander, MARRIED, SINGLE OR WIDOWER Single.

PERMANENT ADDRESS	RELIGION
Dundas Street, Trenton, Ontario.	Church of England.

DATE OF BIRTH	PLACE OF BIRTH	NAME AND ADDRESS OF NEXT OF KIN
11th October, 1920	Town Trenton, County Hastings Province Ontario.	Mrs. Alice Cottrell, (Mother) Same Address.

#### PERSONAL DESCRIPTION ON ENROLMENT

HEIGHT	CHEST MEASUREMENT	HAIR	EYES	COM- PLEXION	WOUNDS, SCARS, MARKS
Feet <u>5</u>	Inflated <u>40</u>	Brown	Brown	Clear	1" diam. birth mark on inside right thigh.
Inches <u>9 1/2</u>	Deflated <u>37</u>				
Mean <u>38 1/2</u>					

DATE OF ENROLMENT	RATING ENROLLING FOR	TRADE OR CALLING AND IN WHOSE EMPLOY
Div. Strength. 17th May, 1941.	Ord. Smn.	Textile Weaver, for Downs & Coulter Co. Ltd. Trenton, Ont.

#### (B) DECLARATION TO BE MADE BY APPLICANT

I hereby declare as follows:—

- (1) That I am a British Subject domiciled in Canada.
- (2) That I am desirous of being enrolled as a member of the Royal Canadian Naval Volunteer Reserve Force, and that I accept and agree to abide by the rules of the said Force.
- (3) That \* (a) I have never served, and am not serving in any Naval, Military, Reserve, or Territorial Force.

\* (b) ~~I have never served, and am not serving in any Naval, Military, Reserve, or Territorial Force.~~

\* Cross out Clause not applicable.

SERVED IN	RANK	FROM	TO

- (c) I have never been rejected from any of His Majesty's Forces on account of unfitness.
- (4) That the particulars contained above are correct and true according to the best of my knowledge and belief.

ENTERED IN  
PAY LEADER N.S.H.Q.  
FAIR *J. G. Dupp*  
ROUGH *J. G. Dupp*

Personnel Records
1. Name Card <i>S.M.</i>
2. Index Card <i>S.M.</i>
3. Non-Stat Card <i>S.M.</i>
4. Certificate Card <i>S.M.</i>
5. Photo Card <i>S.M.</i>
6. Pass Card
7. ...
8. ...
DATE <u>23.5.41</u>

(5) On being enrolled as a member of the Kingston Division of the Royal Canadian Naval Volunteer Reserve, I undertake and bind myself:—

and/or for the duration of hostilities,  
(a) To serve from the date thereof for three consecutive years, being subject to the provisions of the Naval Service Act, and of the Regulations made in pursuance thereof for the government of the Royal Canadian Naval Volunteer Reserve, and to the customs and usages of His Majesty's Canadian Naval Service.

(b) To report for active service if called upon in time of war or emergency, and, if called into active service, to serve ashore or afloat as may be directed, according to where my services are required.

(c) To keep in good repair and condition the articles of uniform and any articles of outfit which may be issued to me and to return them to the nearest Divisional Commanding Officer or to Training Headquarters prior to my discharge or when required so to do by any authorized person, or to pay compensation for any loss or damage thereto other than fair wear and tear; and also not to wear such uniform or outfit (which is and remains the property of the Crown) except when on naval duty.

Dated this 17th day of May 1941.

Signature of applicant Sydney P. Cottrell

(C) CERTIFICATE OF DIVISIONAL COMMANDING OFFICER

I hereby certify that all the foregoing statements were made by the volunteer above named, in my presence, and that he has made and signed the above declaration in my presence on this 17th day of May, 1941.

Keith P. T. Hill  
Signature of Commanding Officer.

(D) OATH OF ALLEGIANCE

I, Sydney Cottrell do sincerely promise and swear (or solemnly declare) that I will be faithful and bear true allegiance to His Britannic Majesty, His heirs and successors according to law.

Signature of Applicant Sydney P. Cottrell

Witness Allan T. Shaw

Date 17th May, 1941 Rank Writer Prob

The Oath of Allegiance may be administered by a Commissioned Officer of the Naval Service.

(E) CERTIFICATE OF DIVISIONAL COMMANDING OFFICER

Sydney Cottrell having been duly enrolled to serve in the Royal Canadian Naval Volunteer Reserve Force, I have caused his name and every prescribed particular to be recorded in the Record Book of the Kingston Division of the R.C.N.V.R.

Keith P. T. Hill  
Commanding Officer.

NOTE.—This form when completed and when the particulars on it have been noted in the Divisional Commanding Officer's Record Book, is to be forwarded to Headquarters, Ottawa, for custody.

The Certificate of medical examination, B-207, and certificates of previous service are to be sent to Headquarters, Ottawa, with this form.

Certificates of previous service will be returned after they have been examined at Headquarters, Ottawa.

# CERTIFICATE of the SERVICE of

.....COTTRELL, Sydney Alexander.....

in the Royal Canadian Naval Volunteer Reserve

Training Headquarters	R.C.N.V.R. Division	Official Number <u>V18362</u>
<u>Halifax, N.S.</u>	<u>Kingston, Ontario.</u>	"
		"

Date of Birth <u>11 October, 1920.</u>	Name and Address of Nearest Relative or Friend (in pencil) <u>Miss Elaine Cottrell (mother)</u> <u>Same address</u> <u>15/12/41</u>
Place of Birth <u>Trenton, Ontario.</u>	
Place of Residence <u>9 Dundas St. Toronto Ont.</u>	
Trade brought up to <u>Textile weaver.</u>	
Religion <u>C. of E.</u>	
Can Swim:—P.P.T. Date <u>30 July 1941</u> Signature <u>S. E. Hill</u> Rank <u>Lieut.</u>	
P.S.T. Date <u>19</u> Signature _____ Rank _____	

PARTICULARS OF SERVICE				MEDALS, DECORATIONS, etc.		
Date of Actual Volunteering	Date of Enrolment or re-enrolment	Period Volunteered for	Rating on Enrolment or Re-enrolment	Date of		Nature of Decoration
				Award	Presentation	
<u>Div. Strngth act. service 18 June 41</u>	<u>17 May 41</u>	<u>Hostilities</u>	<u>Ord. Smn.</u>	<u>21 Nov 43</u>		<u>Ribbon for 1939-43 Star</u>

PERSONAL DESCRIPTION								MARKS, WOUNDS, SCARS
	Height		Chest (mean)	Weight	Hair	Eyes	Complexion	
	Feet	Inches						
On Entry	<u>5</u>	<u>9½</u>	<u>38½</u>	<u>167½</u>	<u>Brown</u>	<u>Brown</u>	<u>Clear</u>	<u>1" diam. birth mark on inside right thigh</u>
On re-enrolment—6 years' Service								
On re-enrolment—12 years' Service								
Further Description if necessary								

TRANSFER BETWEEN DIVISIONS			TRANSFER—LISTS A AND B		
From	To	Date	List	Date	Authority







V18362

OFFICIAL NUMBER

NAME COTTRELL,

Sydney, Alexander

OFFICIAL NUMBER

V18362

P.I.B.

Ship or Establishment	Rating	From			Remarks	Character	Efficiency	Date			Non-Sub. Rating	Qualified			Re-Qualified		
		Day	Month	Year				Day	Month	Year		Day	Month	Year	Day	Month	Year
Div. Str. Kingston	Ord. Smn.	17	5	41		V.G.	Sat.	31	12	41							
Duty Div. Hdqrs.	"	12	6	41		V.G.	Sat.	31	12	42							
Stadacona	"	12	8	41		V.G.	Sat.	31	12	43							
Trillium	"	14	10	41		V.G.	Sat.	29	4	44							
"	Able Smn.	12	3	42	Rated. (249A/21750)												
Stadacona	" "	22	7	42	DRD												
Cornwallis	" "	23	7	42	DRD												
Stadacona	" "	24	9	42	DRD												
Niobe	" "	28	10	42	DRD H-35												
Sheerness	" "	26	12	42	Drafting Report #102												
Osprey	" "	13	1	43	DRD #104												
Niobe	" "	2	3	43	DRD #111												
Athabaskan	" "	6	3	43	DRD #111												
DISCHARGED	" "	29	4	44	"Missing" Casualty List.												
					"Presumed Dead" per Casualty List P.#64.												

GENERAL REMARKS  
 Canadian Memorial Cross Awarded to  
 Mother: Mrs. Ellis Cottrell,  
 9 Dundas Street W.,  
 Trenton, Ont. 31-1-45.

DATE OF BIRTH			PLACE OF BIRTH		CIVIL OCCU.		RELI.	ED.	PERM. RESIDENCE			PREV. ENL.	RANK OR RATE ON ENLISTMENT		
DY	MO	YR	MAIN	SUB	GION	R	CTY	TOWN	SERV	DIV	A	BR	RANK		
11	0	20	11	335	0	30	X	1	20	09	0	05	0	08	95
ENLIST. DATE			ACT. SERV. DATE			STR.	ACT. SERV. DATE			SHIP OR	RANK OR RATE				
DY	MO	YR	DY	MO	YR	CAT.	DY	MO	YR	ESTAB.	A	BR	RANK		
17	05	41	12	06	41					02300			0894		
SENIORITY			STR.	NON-SUB		M				CODED	CHECKED				
DY	MO	YR	CAT.	A	B	ST.									
12	03	42	13	00	00	20	29	08	00	500			8214		

V18362

OFFICIAL NUMBER

NAME COTTRELL,  
(Surname)

Sydney, Alexander  
(Given Names)

OFFICIAL NUMBER **P.I.B.**

V18362

Ship or Establishment	Rating	From			Remarks	Character	Efficiency	Date			Non-Sub. Rating	Qualified			Re-Qualified		
		Day	Month	Year				Day	Month	Year		Day	Month	Year	Day	Month	Year
Div. Str. Kingston	Ord. Smn.	17	5	41		V.G.	Sat.	31	12	41							
Duty Div. Hdqrs.	"	12	6	41		V.G.	Sat.	31	12	42							
Stadacona	"	12	8	41		V.G.	Sat.	31	12	43							
Trillium	"	14	10	41		V.G.	Sat.	29	4	44							
"	Able Smn.	12	3	42	Rated. (249A/21750)												
Stadacona	" "	22	7	42	DRD												
Cornwallis	" "	23	7	42	DRD												
Stadacona	" "	24	9	42	DRD												
Niobe	" "	28	10	42	DRD H-35												
Sheerness	" "	26	12	42	Drafting Report #102												
Osprey	" "	13	1	43	DRD #104												
Niobe	" "	2	3	43	DRD #111												
Athabaskan	" "	6	3	43	DRD #111												
DISCHARGED	" "	29	4	44	"Missing" Casualty List.												

"Presumed Dead" per Casualty List P.#64.

GENERAL REMARKS

Canadian Memorial Cross Awarded to  
Mother: Mrs. Ellis Cottrell,  
9 Dundas Street W.,  
Trenton, Ont. 31-1-45.

DATE OF BIRTH			PLACE OF BIRTH		CIVIL OCCU.		RELI.	ED.	PERM. RESIDENCE			PREV. ENL.		RANK OR RATE ON ENLISTMENT		
DY	MO	YR	BIRTH	MAIN	SUB.	GION			R.	CTV.	TOWN	SERV.	DIV.	A	BR	RANK
11	0	20	11	335	0	30	X	1	20	09	0	05	0	08	95	
ENLIST. DATE			ACT. SERV. DATE			STR.	ACT. SERV. DATE			SHIP OR ESTAB.		RANK OR RATE				
DY	MO	YR	DY	MO	YR	CAT.	DY	MO	YR		A	BR	RANK			
17	05	41	12	06	41					02300		08	94			
SENIORITY			STR.	NON-SUB		M				CODED		CHECKED				
DY	MO	YR	CAT.	A	B	ST.										
12	03	42	13	00	00	20	29-08			500		82	94			



VERIFICATION FORM  
 CAMPAIGN STARS, DEFENCE MEDAL, WAR MEDAL, C.V.S.M. and CLASP.  
 NAVAL GENERAL SERVICE MEDAL (1915).

NAME IN FULL COTTRELL Sydney Alexander RANK/RATING A:B OFF.NO. V-18362 ADDRESS .....

SHIP	SERVICE			AREA	QUALIFYING PERIODS IN DAYS						STARS MEDALS	✓ 1 2	ELIGIBLE FOR AWARDS OF	
	FROM	TO	DAYS		FROM	TO	1939-45	ATLANTIC	DEFENCE	CLASP C.V.S.M.				1915 MEDAL
												1939-45	1	star
	12-6-41											ATLANTIC	1	star
<i>Tullinn</i>	14-10-41	21-7-42	281	<i>atl.</i>								FRANCE G.		
<i>Mahe</i>	28-10-42	3-2-43	99	<i>UK</i>								AFRICA		
<i>Athabasca</i>	4-2-43	29-4-44	451	<i>atl.</i>								PACIFIC		
												BURMA		
												ITALY		
												DEFENCE		
												C.V.S.M.		27 clasp
												" CLASP		

Desch Dead 29-4-44

WAR 1945

*medal*

WAR 1915

VERIFIED BY

*P.L.*

VERIFIED BY *P. Sequin*

VERIFIED BY .....

DIR. OF PERSONNEL RECORDS.

C. R. D.P.R./5-2  
P. A.  
NAVAL TREASURY  
DATE 13/1/45  
INITIAL JMS

FORM "B"

FILE: N.S. V-18362 PERS(N)

DEPARTMENT OF NATIONAL DEFENCE  
- Naval Service -  
OTTAWA, Canada.

15 1945

(Date)

The following casualty has been reported -

NAME COTTRELL, Sydney Alexander RANK or RATING Able Seaman, NAVAL NO. V-18362, R.C.N.V.R.

DATE OF ENLISTMENT - 17th May, 1941, Active Service 12th June, 1941.

DATE OF DISCHARGE - 29 April, 1944.

HOSPITAL -  
(If discharged in hospital under jurisdiction of D.P. & N.H.)

SERVICE - Canada & High Seas.  
(Indicate whether in Canada only; or in Canada and the high seas or elsewhere)

Reason for discharge and - Missing, presumed dead, when H.M.C.S. "ATHABASKAN"  
when and where any disability was torpedoed and sunk by enemy action in the  
was incurred, or where death English Channel.  
occurred.

(Show clearly whether death or disability due to enemy action, accident or disease, and whether it occurred in Canada, or on the high seas or elsewhere outside Canada.)

NEXT OF KIN & RELATIONSHIP -  
RELATIONSHIP - Mother NAME - Mrs. Alice Cottrell,  
ADDRESS - 9 Dundas Street, TRENTON, Ont.

NOTE: If records indicate that rating was separated from his wife, legally or otherwise, details to be furnished and copy of any Court Order, the separation Agreement, etc., to be furnished.

FORM "A" RESPECTING THE ABOVE NAMED HAS BEEN PREVIOUSLY FORWARDED. PLEASE SEE REVERSE SIDE FOR DETAILS OF MARRIAGE ALLOWANCE, DEPENDENTS ALLOWANCE, etc.

P.A.'S CHECKED IN  
BY Xbb.

71

10th October, 1944.

Dear Mrs. Cottrell,

I must regretfully inform you that since your son was reported missing no further information has been received of his survival or that he is a prisoner of war.

I wish to assure you, however, that the Department makes every endeavour to discover the fate of missing men and draws upon all likely sources of information about them.

In the case of men who are believed to be prisoners of war, continuous efforts are made to speed up the machinery whereby their names and camp addresses can reach this country. The official means is by lists of names prepared by the enemy government. These lists take some time to compile, especially if there is a long journey from the place of capture to a prisoners of war camp. Consequently "capture cards", filled in by the prisoners themselves soon after capture and sent home to their relatives are often the first news received in this country that a man is a prisoner of war.

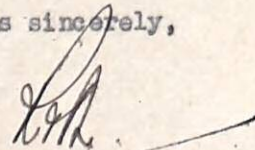
Very slight hope is now held, however, that your son is a prisoner of war as the total number of names of men who are known to be prisoners from H.M.C.S. "ATHABASKAN" coincides with the number which the Germans claim to have captured from this ship.

Even if no news is received that a missing man is a prisoner of war, endeavours to trace him do not cease. Enquiries are pursued, not only among those who were serving with him, but also through diplomatic channels and the International Red Cross Committee at Geneva. The moment reliable news is obtained from any of these sources it is sent to the Department and is immediately passed on to the next of kin.

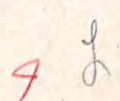
Should no information be received to the contrary your son will be presumed dead by the Canadian Naval Authorities at a later date.

May I extend my sincere sympathy in this time of anxiety.

Yours sincerely,



SECRETARY, NAVAL BOARD.

Despatched by  
Sec. N. B.

  
Date 10/10/44  
Time 1800

Mrs. Ellis Cottrell,  
9 Dundas Street West,  
Trenton, Ontario.

REGISTERED  
AIR MAIL

N.S. V-18362, PERS.(N)

103


15 January, 1945.

Dear Mrs. Cottrell:

Further to my letter of the 10th of October, 1944, I regret to inform you that in view of the length of time which has elapsed since your son, Sydney Alexander Cottrell, Able Seaman, Official Number V-18362, Royal Canadian Naval Volunteer Reserve, was reported missing from H.M.C.S. "ATHABASKAN", and as no news has since been received to the contrary, the Canadian Naval Authorities have now presumed his death to have occurred on the 29th of April, 1944.

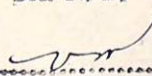
May I again express sincere sympathy with you in your bereavement on behalf of the Minister of National Defence for Naval Services, the Chief of the Naval Staff, and the Officers and men of the Royal Canadian Navy.

Yours sincerely,

  
Deputy SECRETARY, NAVAL BOARD.

Mrs. Ellis Cottrell,  
9 Dundas Street West,  
TRENTON, Ontario.

Despatched by  
Sec. N. B.

  
Date 15/1/45  
Time 180

Ontario, 26th ~~April~~, 9  
*June,*

Dear Mrs. Cottrell:


Naval Headquarters is now in the process of re-checking exhumation reports, dental records, etc., received from the Army Graves Services, Overseas, in an effort to definitely confirm the identity of bodies recovered from H.M.C.S. "ATHABASKAN".

Your son's body has been accepted as positively identified by a small partial denture, received with the above mentioned reports. This denture corresponds to dental particulars on file at Naval Headquarters.

Able Seaman Cottrell's grave is located in the Plouescat Communal Cemetery, Plouescat, Finistere, France, in Plot 1, Row B, Grave 41, and is temporarily marked with a wooden marker. A permanent headstone will be erected in due course by the Imperial War Graves Commission, (Overseas).

An effort will be made to obtain a snapshot of his grave if at all possible.

Yours truly,

  
NAVAL SECRETARY.

~~.....~~  
Date  
Time

Mrs. Ellis Cottrell,  
9 Dundas Street,  
TRENTON, Ontario.

D OF D 29-4-44

DEPARTMENT OF VETERANS AFFAIRS

### AWARDS

**NAVY**

D.D.  
WAR SERVICE RECORDS

COTTRELL Sydney Alexander		V-18362	A.B.	FILE No.
SURNAME (IN BLOCK LETTERS)	CHRISTIAN NAMES	REG. No.	RANK ON DISCHARGE	C.A.S.F. UNIT

WAR SERVICE

BADGE

(CLASS)	No.	DATE DESPATCHED:
---------	-----	------------------

ADDRESS:

CAMPAIGN MEDALS	REGISTRATION NUMBER AND DATE DESPATCHED
1939-45 Star	<del>6072</del> 272 979
Atlantic Star	
C.V.S.M. & Clasp	
War Medal	

(THE REVERSE TO BE USED FOR ESTATE PURPOSES)

2/109/92

RCNVR Sept. 46 "ATHABASKAN"

MEDALS AND MEMORIALS—DECEASED PERSONNEL

REGISTRATION No. DATE OF DESPATCH

(1) MEDALS  
PERSON  
ENTITLED TO Mrs. Ellix Cottrell - Mother

ADDRESS: 9 Dundas St.,  
TRENTON, Ont.

(1)

(2) MEMORIAL CROSS  
WIDOW

ADDRESS:

(2)

(3) MEMORIAL CROSS  
MOTHER Mrs. Ellis Cottrell

ADDRESS: 9 Dundas St. W., Trenton, Ont.

(3) 31-1-45

MEMORIAL BAR
DATE DESP.....
REGN. NO. 2160.....