



1-242555-1

ATTESTATION FORM (HOSTILITIES FORM)

FOR MEN OF THE ROYAL CANADIAN NAVAL VOLUNTEER RESERVE

SURNAME..... **STEPHEN** OFFICIAL NO.....
CHRISTIAN NAMES..... **Donald** MARRIED, SINGLE OR WIDOWER **Single.**

PERMANENT ADDRESS 708 South Drive Fort Garry, Manitoba.	RELIGION United.
-------------------------------------------------------------------	----------------------------

DATE OF BIRTH 27th November, 1916. N	*PLACE OF BIRTH Town WINNIPEG County Manitoba. Province	NAME AND ADDRESS OF NEXT OF KIN Mother (Emily STEPHEN) Same Address.
*Original Nationality of: Father Scotch Mother English		

*If not the son of natural born British parents, particulars to be given at foot of next page.

PERSONAL DESCRIPTION ON ENROLMENT

HEIGHT	CHEST MEASUREMENT	HAIR	EYES	COMPLEXION	WOUNDS, SCARS, MARKS
Feet..... 5	Inflated..... 38½	Dark Brown	Blue	Fair	Scar inner side Left Knee Birth Mark back of Left C₂lf.
Inches..... 9½	Deflated..... 33				
	Mean..... 34				

DATE OF ENROLMENT 22nd November, 1940.	RATING ENROLLING FOR Ord. Seaman	TRADE OR CALLING AND IN WHOSE EMPLOY Clerk (Manitoba Telephone System)
R.C.N.V.R. Division (or other establishment) at which enrolled..... WINNIPEG		

(B) DECLARATION TO BE MADE BY APPLICANT

I hereby declare as follows:—

- (1) That I am a British Subject domiciled in Canada.
- (2) That I am desirous of being enrolled as a member of the Royal Canadian Naval Volunteer Reserve Force, and that I accept and agree to abide by the rules of the said Force.
- (3) That * (a) I have never served, and am not serving in any Naval, Military, Reserve, or Territorial Force.

* ~~(b) I served in the period shown and attach my record of service in corroboration of this statement.~~

*Cross out Clause not applicable.

SERVED IN	RANK	FROM	TO

(c) I have never been rejected for or discharged from any of His Majesty's Forces on account of unfitness.

(4) That the particulars contained above are correct and true according to the best of my knowledge and belief.

(3) On being enrolled as a member of the WINNIPEG Division of the Royal Canadian Naval Volunteer Reserve, I undertake to bind myself:—

(a) To serve from the date thereof for the duration of hostilities, being subject to the provisions of the Naval Service Act, and of the Regulations made in pursuance thereof for the government of the Royal Canadian Naval Volunteer Reserve, and to the customs and usages of His Majesty's Canadian Naval Service.

(b) To report for active service if called upon in time of war or emergency, and, if called into active service, to serve ashore or afloat as may be directed, according to where my services are required.

(c) To keep in good repair and condition the articles of uniform and any articles of outfit which may be issued to me and to return them to the nearest Divisional Commanding Officer or to Training Headquarters prior to my discharge or when required so to do by any authorized person, or to pay compensation for any loss or damage thereto other than fair wear and tear; and also not to wear such uniform or outfit (which is and remains the property of the Crown) except when on naval duty.

(d) To undergo vaccination or re-vaccination, or inoculation, as considered necessary by the appropriate authorities.

Dated this 22nd day of November, 1940.

Signature of applicant D. Stephen

(C) CERTIFICATE OF ATTESTING OFFICER

I hereby certify that all the foregoing statements were made by the volunteer above named, in my presence, and that he has made and signed the above declaration in my presence on this 22nd day of November, 1940.

Sub-Lieut. McQuinn
Signature of and rank of Attesting Officer.

(D) OATH OF ALLEGIANCE

I, Donald STEPHEN do sincerely promise and swear (or solemnly declare) that I will be faithful and bear true allegiance to His Britannic Majesty, His heirs and successors according to law.

Signature of Applicant D. Stephen

Witness Sub-Lieut. McQuinn

Date 22nd November, 1940. Rank Sub-Lieut. R.C.N.V.R.

The Oath of Allegiance may be administered by a Commissioned Officer of the Naval Service.

(E) CERTIFICATE OF ATTESTING OFFICER

Donald STEPHEN having been duly enrolled to serve in the Royal Canadian Naval Volunteer Reserve Force, I have caused his name and every prescribed particular to be recorded in the Record Book of the WINNIPEG Division of the R.C.N.V.R. or in the appropriate official documents.

Sub-Lieut. McQuinn
Attesting Officer.

22nd November, 1940. R.C.N.V.R. Division (or other establishment) WINNIPEG

NOTE.—This form when completed and when the particulars on it have been noted in the Divisional Commanding Officer's Record Book, is to be forwarded to Headquarters, Ottawa, for custody.

The Certificate of medical examination, B-207, and certificates of previous service are to be sent to Headquarters, Ottawa, with this form.

Certificates of previous service will be returned after they have been examined at Headquarters, Ottawa.

N.V. 17
16M-4-40 (4717)
N.S. 815-11-17

alumni

COPY

J.C.N.S. # 6812

CERTIFICATE of the SERVICE of

Ronald Stephen

in the Royal Canadian Naval Volunteer Reserve

Training Headquarters <i>Esquimaux</i>	R.C.N.V.R. Division <i>Winnipeg</i>	Official Number <i>24255</i>
Date of Birth <i>27th November 1916</i>	Place of Birth <i>Winnipeg, Manitoba</i>	Name and Address of Nearest Relative or Friend (in pencil) <i>Mother</i>
Place of Residence <i>708 South Drive, Winnipeg, Manitoba</i>	Trade brought up to <i>Clerk</i>	<i>Emily Stephen</i>
Religion <i>United Church of Canada</i>	Can Swim:—P.P.T. Date.....19.....	Signature..... Rank.....
	P.S.T. Date.....19.....	Signature..... Rank.....



PARTICULARS OF SERVICE				MEDALS, DECORATIONS, etc.		
Date of Actual Volunteering	Date of Enrolment or re-enrolment	Period Volunteered for	Rating on Enrolment or Re-enrolment	Date of		Nature of Decoration
				Award	Presentation	
<i>22nd Nov 40</i>	<i>Nov 40</i>	<i>Reservist</i>	<i>O.I.F.</i>			

PERSONAL DESCRIPTION								
	Height		Chest (mean)	Weight	Hair	Eyes	Complexion	MARKS, WOUNDS, SCARS
	Feet	Inches						
On Entry.....	<i>5</i>	<i>9 1/4</i>	<i>34</i>	<i>140 1/2</i>	<i>Dark Brown</i>	<i>Blue</i>	<i>Fair</i>	<i>Scar inner side left knee Birth mark back of left calf.</i>
On re-enrolment—6 years' Service.....								
On re-enrolment—12 years' Service.....								
Further Description if necessary.....								

TRANSFER BETWEEN DIVISIONS			TRANSFER—LISTS A AND B		
From	To	Date	List	Date	Authority

Stall 3-9-43
 Alberni 9-9-43

NAVAL TRAINING and ACTIVE SERVICE

Year	SHIP OR ESTABLISHMENT	LEDGER		RATING	FROM	TO	CAUSE OF DISCHARGE
		List	No.				
1940-41	Winnipeg Division			O'Imm	22 Nov 40	31 Jan 41	
1941	Stadacona			- " -	1 Feb 41	18 Apr 41	
				Ord. Fel.	14 Apr 41	7 July 41	
	Restigouche			- " -	10 July 41	31 Dec 41	
	Stadacona			Jel.	1 Nov 41	21 Apr 43	
	AVALON			- " -	22 Apr 43	2 June 43	
	St. Hyacinthe			- " -	3 June 43	1 Sept 43	
	Stadacona			- " -	2 Sept 43	8 Sep 43	
	Chaleur II (Alberni)			- " -	9 Sep 43	15 Aug 43	
	Chaleur II (Alberni)			A/L TEL	16 Aug 43	5 Nov 43	
	Stadacona (Alberni)			- " -	6 Nov 43	21 Apr 44	
	Niobe (Alberni)			- " -	22 Apr 44	21 Aug 44	Reported missing CNMO's 222323/3149 and 231129/8/44.

Presumed "DEAD" to date 21st August, 1944.

Auth: CNMO's signal 271839 of Dec. '44.

Niobe's AIS #17-9558

Wounds Received in Action, Hurt Certificates, Meritorious Service, Special Recommendations, Prizes or other Grants

Date	Details	Captain's Signature
16 Aug 43	Granted S.C.T.W #B49573	S.H.K.

Year

24
23
14
14
14
14

Name *Donald Stephen*

Conduct

SECOND CLASS FOR CONDUCT (Inclusive Dates) CHARACTER, ABILITY IN RATING ON COMPLETION OF TRAINING, DISCHARGE FROM THE SERVICE, AND ANNUALLY, 31st DECEMBER, WHILE MOBILIZED

From	To	Character	Efficiency in Rating Noting Substantive Rating in Brackets	Date	Captain's Signature
		D.G.	Sat. (O.Sm)	31 Dec '40	
		V.G.	Sat. (Tel.)	31 Dec '41	
		V.G.	Sat. (Tel.)	31 Dec '42	
		V.G.	Sat. (A/H Tel)	31 Dec '43	
		V.G.	Sat. (A/H TEL)	21 Aug '44	

R.C.N.V.R.
GOOD CONDUCT AND GOOD SERVICE BADGES

Date	G.S.B. or G.C.B.	1st, 2nd, 3rd	Granted, Deprived, Restored
22 Nov '43	HCB	1st	Granted A7537

TIME FORFEITED

Date	P., D.C., C.P., or W.T.	No. of Days	
		Awarded	Served

V24255

OFFICIAL NUMBER

FILE NUMBER

113-S-1108

OFFICIAL NUMBER V24255

NAME STEPHEN,

(Surname)

Donald

(Given Names)

DATE OF BIRTH

27 November, 1916

PLACE OF BIRTH Winnipeg, Man.

OCCUPATION

Clerk

RELIGION United

EDUCATION

RESIDENCE AT TIME OF ENLISTMENT: Street and No. 708 South Drive

Town

Fort Garry

Province, etc

Man.

ENGAGEMENTS				DESCRIPTION					PREVIOUS SERVICE			
Date (in figures)			Period	Height	Hair	Eyes	Complexion	Marks or Scars	Served in	Rank or Rating	Dates	
Day	Month	Year									From	To
22	11	40	H.O.	5'9 1/2"	d.brn	blue	fair	Scar inner side L. knee. Birth mark back of L. calf.				

NEXT OF KIN RELATIONSHIP (in pencil)

mother

NAME (in pencil)

Emily Stephen

ADDRESS (in pencil): Street and No.

1324 Wendenburg Ave

Town

Fort Garry

Province, etc.

Man.

MEDALS, CLASPS, HURT CERTIFICATES, PRIZE MONEY				EXAMINATIONS, CERTIFICATES, ETC.							
Date (in figures)			Particulars	Date (in figures)			Particulars	Date (in figures)			PARTICULARS
Day	Month	Year		Day	Month	Year		Day	Month	Year	
4	2	44	C.V.S.M. (R.&C.) 1939/43 Star.	14	6	41	Qual. Telegraphist.				
				8	7	41	Passed E. T. I. R.C.N.				

BADGES, G.C. OR G.S.					BRIEF PARTICULARS OF WARRANT OR C.M. PUNISHMENTS AND C.P. CHARGES							
Date (in figures)			1st, 2nd or 3rd G.C. or G.S.	Granted Deprived Restored	SHIP OR ESTABLISHMENT	Wt. No.	Date (in figures)			BRIEF PARTICULARS OF OFFENCE	PUNISHMENT	
Day	Month	Year					Day	Month	Year			
22	11	43	1st G.C.B.	Granted								

Date (in figures)			DAYS FORFEITED						O.H.F. received.	
Day	Month	Year	Prison	Det'n	Cells	C. Power	W. Trial	In diff. Char.	Last Will & Testament dated 26-11-42 Received.	

SECOND CLASS FOR CONDUCT

From

To



P.L.B.

V24255

OFFICIAL NUMBER

NAME STEPHEN, Donald.

(Surname)

(Given Names)

OFFICIAL NUMBER V24255

Ship or Establishment	Rating	From			Remarks	Character	Efficiency	Date			Non-Sub. Rating	Qualified			R-ified		
		Day	Month	Year				Day	Month	Year		Day	Month	Year	Day	Month	Year
Div. Str. Winnipeg	Ord. Smn.	22	11	40		V.G.	Sat.	31	12	40	T.O. W/T	19	5	42			
Duty Div. Hdqrs.	"	27	12	40		V.G.	Sat.	31	12	41	W/T III	14	8	43			
Stadacona	"	1	2	41		V.G.	Sat.	31	12	42							
"	Ord. Tel.	19	4	41		V.G.	Supr.	31	12	43							
Restigouche	"	10	7	41		V.G.	Sat.	21	8	44							
"	Tel.	1	11	41	22601												
Avalon W/T Station	"	21	4	43	DRD A-435												
St. Hyacinthe	"	2	6	43	DRD A-534												
Stadacona	"	3	9	43	DRD H-2499												
"	A/Idg. Tel.	15	8	43	Rated. (249A #14956)												
Alberni	"	18	9	43	WRD 057												
DISCHARGED	"	21	8	44	"Missing" per Casualty List. Presumed Dead 21/8/44. per S.C.												

GENERAL REMARKS

X-ray negative.
 AWARDED CANADIAN MEMORIAL CROSS to:
 Mother: Mrs. Emily Stephen,
 1224 Windermere Ave.,
 FORT GARRY, Man.
 17th January, 1945.

DATE OF BIRTH			PLACE BIRTH		CIVIL OCCU.		REL.	ED.	PERM. RESIDENCE			PREV.	ENL.	RANK OR RATE ON ENLISTMENT		
DY.	MO.	YR.	BIRTH	MAIN	SUB	GION		P.	CTV.	TOWN	SERV.	DIV.	A	BR.	RANK	
27	X	16	16	830	0	40	X	6	09	00	0	06	0	08	15	
ENLIST. DATE			ACT. SERV. DATE			STR.	ACT. SERV. DATE			SHP.	CR.	RANK OR RATE				
DY.	MO.	YR.	DY.	MO.	YR.	CAT.	DY.	MO.	YR.	ESTAB.	A	BR.	RANK			
25	11	40	27	12	40					1520	1	12	93			
SENIORITY			STR.	NON-SUB.		M.	CODED			CHECKED						
DY.	MO.	YR.	CAT.	A	B	ST.										
15	08	43	13	52	00											

VERIFICATION FORM
 CAMPAIGN STARS, DEFENCE MEDAL, WAR MEDAL, C.V.
 NAVAL GENERAL SERVICE MEDAL (1915)

NAME IN FULL STEPHEN Ronald RANK/RATING R/Ldg. Tel.

SHIP	SERVICE			AREA	QUALIFYING	
	FROM	TO	DAYS		FROM	TO
	27 Dec 40					
<i>Restigouche</i>	<i>10 July 41</i>	<i>20 Apr 43</i>	<i>650</i>	<i>Mtla Med-Africa</i>		
<i>Alberni</i>	<i>18 Sept 43</i>	<i>21 Aug 44</i>	<i>339</i>	<i>Mtla - France Germany</i>		
<i>Discharged "Dead" to date</i>						
<i>21 Aug 44.</i>						

VERIFIED BY *[Signature]* VERIFIED BY

VERIFICATION FORM

DEFENCE MEDAL, WAR MEDAL, C.V.S.M. and CLASP.
NAVAL GENERAL SERVICE MEDAL (1915).

BRANCH/RATING *A/Ldg. Tel.* OFF. NO. *V24255* ADDRESS

AREA	QUALIFYING PERIODS IN DAYS						STARS MEDALS	✓ 1 2	ELIGIBLE FOR AWARDS OF
	FROM	TO	1939-45	ATLANTIC	DEFENCE	CLASP C.V.S.M.			
							1939-45	1	<i>Star</i>
<i>to Ind-Africa</i>							ATLANTIC	1	<i>+ Clasp</i>
<i>to - France Germany</i>							FRANCE G.	2	
							AFRICA	1	<i>Star</i>
							PACIFIC		
							BURMA		
							ITALY		
							DEFENCE		
							C.V.S.M.	2	<i>+ Clasp</i>
							" CLASP		
							WAR 1945	1	<i>Medal</i>
							WAR 1915		

VERIFIED BY *JMA*

(INFORMATION EXTRACTED FROM NAVAL SERVICE HEADQUARTER'S RECORDS)

Six copies to be rendered to Naval Service Headquarters

60

REPORT OF THE DEATH OF AN OFFICER, MAN OR BOY

~~XXXXX~~ Naval Service Headquarters, OTTAWA, Ontario

Name..... STEPHEN, Donald
(Christian names in full)

Rank or Rating... ~~XXX~~/Ldg. Telegraphist Official No. V-24255 Unit ~~XXXXX~~
R.C.N.V.R.

Place of Birth... Winnipeg, Manitoba Date of Birth 27 November, 1916

Occupation in Civil Life... Clerk Religion... United Church

Number of years service in the Navy (Long Service R.C.N., or mobilized service in case of R.C.N. (Temporary) or Reserve ratings) 22nd November, 1940 to 21 August, 1944.

Date of Death... 21 August, 1944 Place of Death... At sea

Cause of Death... Missing, presumed killed when the ship in which he was serving,
(If due to accident, violence, or enemy action, particulars to be stated briefly)

H.M.C.S. "ALBERNI", was lost in the English Channel due to enemy action.

Nearest known relative or friend. { Name... Mrs. Emily Stephen, Relationship... Mother
Address... 1224 Windermere Avenue, FORT GARRY, Manitoba.

Date on which the above was informed by ~~SNP~~ Naval Service Headquarters: 23 August, 1944.

Date on which death was registered with local Officials.....

In the case of Imperial Service men, whether Active Service, Pensioner or Reserve, date on which the prescribed return was rendered to the Registrar General in London, Edinburgh or Dublin, according to Nationality.....

If applicable { Place of Burial... No burial. Date of Burial.....

{ Location, Number, etc., of grave.....

{ Undertaker employed.....

ENTERED IN
D.N.P.A.'s LOG BOOK
E.L. MAY 9 1945
CLERK No. 1

H.B. Money

~~XXXXXXXXXXXX~~

for SECRETARY, NAVAL BOARD.

The SECRETARY, NAVAL BOARD
Department of National Defence,
Ottawa, Canada.

Date OTTAWA, Ont., 28 Feb., 1945

LD

In all cases this Form is to be sent in addition to the Report by Telegraph required by the Regulations.

Distribution: File, Imp. W. G. Com., Dom. Stat., Register, Sec. C.P.C., Dir. of Records.

TFH/JM

REGISTERED

AIR MAIL

N.S. V-24255 Pers. (N)

25

23 August, 1944.

Dear Mrs. Stephen:

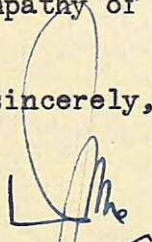
It is with deepest regret that I must confirm the telegram of the 23rd of August, 1944, from the Minister of National Defence for Naval Services, informing you that your son, Donald Stephen, Leading Telegraphist, Official Number V-24255, Royal Canadian Naval Volunteer Reserve, is missing at sea.

The only information that can be given at this time is that your son is missing at sea when the ship in which he was serving was lost by enemy action in the English Channel. As soon as further particulars can be released, you will be informed.

Should you know the name of the ship in which he was serving, it is requested that, for security reasons, you will regard this information as confidential until such time as an official announcement is made.

Please accept the sincere sympathy of the Department in your anxiety.

Yours sincerely,


SECRETARY, NAVAL BOARD.

Mrs. Emily Stephen,
1224 Windermere Avenue,
FORT GARRY, Manitoba.





142492

34

F.M.O., Halifax, N.S.,
August 26th, 1944.

N.S. V-24255. PERS.(N)

F.A. CHECKED IN
C.R. BY.....

My dear Mrs. Stephen:

I was the captain of H.M.C.S. "Alberni" and I know there is nothing I can say that will help you in your great loss. I just wanted you to know that you have my sincerest sympathy. Your son was by far the best telegraphist I have ever served with. He was both reliable and efficient and kept his department in excellent order. We had become good friends since he joined the ship and he was very well liked by all the officers and men.

The only minor comfort I can give you is that he was down below at the time the ship was hit and as the ship sank instantly I am sure he did not suffer any pain. Please give my sincerest sympathy to his fiancée. I would write her but I do not know her name.

I hope that if I am ever in Fort Garry you will give me the pleasure of allowing me to call on you.

If there is any way in which I can help you, do not hesitate to write me.

Yours sincerely,

"Ian Bell"

Lieutenant Commander, R.C.N.V.R.

Mrs. Emily Stephen,
1224 Windermere Ave.,
Fort Garry, Man.

TFH/JAG

"AIR MAIL"



1138116

V-24255 PERS. (N). 42

28th August 1944.

Dear Mrs. Stephen:-

Further to my letter of the 23rd August, details of the disaster in which your son has been reported missing are now being released.

H.M.C.S. "ALBERNI" was sunk while on invasion duties in the English Channel. Four officers and fifty-five ratings are missing, with three officers and twenty-eight ratings having survived.

It is regretted that the position of the loss cannot be given, but it is considered unlikely that prisoners of war will be taken.

It is requested that you will keep this information in confidence until an official announcement is made.

May I again express sincere sympathy with you in your anxiety.

Yours sincerely,

A handwritten signature in black ink, appearing to be "L. Ho".

SECRETARY, NAVAL BOARD.

Mrs. Emily Stephen,
1224 Windermere Ave.,
FORT GARRY, Manitoba.

FILE
ACTION TAKEN

P.A.'S CHECKED IN

C.R. BY *m*

da

LA/HS

REGISTERED

N.S. V-24255 PERS. (N)

52

²⁶
15 December, 1944.

Dear Mrs. Stephen:

Further to my letter of the 28th of August, 1944, I regret to inform you that in view of the length of time which has elapsed since your son, Donald Stephen, Leading Telegraphist, Official Number V-24255, Royal Canadian Naval Volunteer Reserve, was reported missing from H.M.C.S. "ALBERNI", and as no news has since been received to the contrary, the Canadian Naval Authorities have now presumed his death to have occurred on the 21st of August, 1944.


Please allow me to express sincere sympathy with you in your bereavement on behalf of the Minister of National Defence for Naval Services, the Chief of the Naval Staff, and the Officers and men of the Royal Canadian Navy, the high traditions of which your son has helped to maintain.


Yours sincerely,


SECRETARY, NAVAL BOARD.

Mrs. Emily Stephen,
1224 Windermere Avenue,
Fort Garry, Manitoba.

Despatched by
Sec. N. B.


Date 26.12.44
Time 1030


Noted DMP.l
29.12.44
PP

BF
29/12/44
DPR/5

YB

67

N.S. V-24255, F.D.928, PERS(N)

6 April, 1945.

THIS IS TO CERTIFY that according to official information Donald Stephen, Leading Telegraphist, Official Number V-24255, Royal Canadian Naval Volunteer Reserve, is missing, presumed killed on the 21st of August, 1944, when the ship in which he was serving, H.M.C.S. "ALBERNI", was lost in the English Channel due to enemy action.


SECRETARY, NAVAL BOARD.




MEDALS AND MEMORIALS—DECEASED PERSONNEL
RCNVR Nov. 45 "ALBERNI"

REGISTRATION No. DATE OF DESPATCH

(1) MEDALS
PERSON

ENTITLED TO Mrs. Emily Stephen / Mother

ADDRESS: ~~1224 Windermere Avenue,~~ 1102 Somerville,
Fort Garry, Man.

(1)

(2) MEMORIAL CROSS

WIDOW

ADDRESS:

(2)

(3) MEMORIAL CROSS

MOTHER Mrs. Emily Stephen

ADDRESS: 1224 Windermore Ave., Fort Garry, Man.

(3) 17-1-45

MEMORIAL BAR

DATE DESP.....

REGN. NO. 235

D OF D 21-8-44

AWARDS NAVY

D.D.

STEPHEN	Donald	V-24255	L/Tel.	FILE No.
SURNAME (IN BLOCK LETTERS)	CHRISTIAN NAMES	REG. No.	RANK ON DISCHARGE	C.A.S.F. UNIT

WAR SERVICEBADGE

(CLASS)

No.

DATE DESPATCHED:

ADDRESS:

CAMPAIGN MEDALS	REGISTRATION NUMBER AND DATE DESPATCHED
1939-45 Star	
Atlantic Star & Clasp	1056 15/10/49
Africa Star	
C.V.S.M. & Clasp	
War Medal	

(THE REVERSE TO BE USED FOR ESTATE PURPOSES)